

Safe and Sustainable Road Transport

Always. Everywhere.



22nd General Assembly & International Conference
Rotterdam 06 June to 08 June 2023



HOSTED BY



RDW

TERMS AND CONDITIONS

CITA INTERNATIONAL CONFERENCE

Rotterdam, The Netherlands, 06-07-08 June 2023

TERMS & CONDITIONS

1. All prices are mentioned in EUR and do not include VAT or any other taxes, unless explicitly stated. Bank transfer costs, if any, are borne by the sender.
2. Organizations and companies whose business objective is to promote products and services associated with compulsory inspection of in-service vehicles on a commercial basis and who are not CITA Corporate Members are entitled to participate in the CITA Conference once only; any further participation will require CITA membership.
3. Written information about your products, services or company can only be distributed according to the conditions specified in the Conference Sponsorship program.
4. Non-authorized distribution may lead to participants from the offending organization being excluded from further participation in conference events and to the payment of a CITA Corporate Membership fee.
5. The Conference registration fee includes attendance to the plenary sessions, workshops/parallel sessions, technical visit, coffee breaks, lunches, cocktail and gala dinner. Accompanying persons are required to pay for the gala dinner. Reduced early registration fees can be applied depending on the date of application.
6. The CITA General Assembly is reserved for Members. It is free of charge, and it is the only part of the event that will be streamed via Zoom. CITA and/or the host cannot be held responsible for any malfunction of participants' devices while the streaming of the GA, including internet connection, whatever the cause may be.
7. Early registration period ends on Friday, 24 February 2023. Normal registration period ends on Wednesday, 31 May 2023.
8. The whole CITA Conference will be held in English.
9. Any cancellation of any registration should be communicated in writing to the Conference Secretariat by e-mail and will be subject to the following conditions:
 - Cancellations received on or before 03.03.2023 will be eligible for an 80% refund.
 - Cancellations after 03.03.2023 but before 07.04.2023 will be eligible for a 50% refund.
 - Cancellations after 07.04.2023 will not receive a refund.
 - A no-show will not be eligible for a refund.
10. Fees do not include hotel accommodation and participants are solely responsible for making their own reservations. CITA has listed some suggestions on the website but is not responsible for any reservations.

11. CITA cannot guarantee any preferences in respect of food but will endeavor to have different food options.
12. Payment must be completed before the Conference or on receipt of an invoice.
13. Bank transfers: Bank fees are the sole responsibility of the registrant and should be paid in addition to the registration fees. The bank transfer must clearly state the name of the Conference, the name of the participant, and the invoice reference number. If payment is made for more than one person or by a company, please make sure all names are clearly indicated.
14. Registered participants who are unable to attend the Conference may nominate a substitute participant at no additional cost, by notifying the Secretariat in writing. However, we cannot change the invoice or make any other changes.
15. The fee for those members registering in the Conference above the maximum number set in the Articles of Incorporation will correspond to those of non-members, see item 15.B.
16. The fees for the Conference are *(all prices are in EUR – taxes not included)*:

	Early registration	Normal registration
A. Member	700,00 €	800,00 €
B. Non-Member	1200,00 €	1500,00 €
C. Non-Member equipment or service supplier	3000,00 €	3500,00 €
D. Gala dinner		110,00 €
E. Partners programme day 1		100,00 €
F. Partners programme day 2		100,00 €
G. Post forum tour		100,00 €

17. All participants of Post Forum Tour and Partner Programs must adhere to the conditions and instructions stipulated by the organizer/s. The Post Forum Tour and the Partner Programs may not be organized if the minimum number of participants has not been reached. In this case, participants who have paid the fee will be reimbursed. Further information on the CITA website.
18. Disclaimer: CITA or the host cannot be held responsible for any loss, injury or damage to any person or property, whatever the cause may be. Should, for any reason of force majeure or outside the organizers' control (acts of terrorism, health emergency, extreme weather conditions or industrial action) the venue or speakers change, or the event be cancelled, the organizers will not be held responsible for any costs, damages or expenses incurred by registrants. In case of cancellation, CITA will refund the paid fee.