

## **2<sup>d</sup> CITA CORPORATE MEMBERS MEETING**

### ***Provisional AGENDA***

***Place :***        ***CITA aisbl***  
                  ***21-25 rue de la Technologie***  
                  ***B-1082 Brussels***  
                  ***BELGIUM***

***Date :***            ***9 December 2005***

***Time :***           ***10.30 – 15.00 (incl. lunch)***

1. Welcome
2. Practical arrangements
3. Adoption of the agenda
4. Approval minutes previous meeting and follow-up
5. 2006 CITA Conference
  - a. Theme – Announcement - Programme
  - b. Event Marketing Programme – Comments & Suggestions & Additional Options
  - c. Fees – suggestions
  - d. Additional contacts for organisations & persons to be invited
  - e. Suggestions on Workshop themes
  - f. Suggestions on speakers and VIPs
  - g. Next conferences
  - h. Any other matters
6. CITA PowerPoint presentation & Brochure
7. Report by the CITA Executive Director on the outcome of the Bureau Permanent meeting

**Consultative Status Category II to the Economic and Social Council of the United Nations**

- 8. Any other business**
  - a. Working groups**
    - (i) New proposed WG - Training & e-learning
    - (ii) Other suggestions for new or ad-hoc Working Groups
    - (iii) Suggestions for existing WGs - Directions & points to be considered
  - b. Seminars – suggestions on topics & needs**
  - c. Jointly resourced projects and research - Suggestions**
  - d. CITA News**
    - (i) Articles by CM
    - (ii) Comments last edition
    - (iii) Themes for next editions
    - (iv) Proposed theme for Jan. 2006 edition. Training & e-learning
    - (v) Theme related publicity – CITA Members & non-Members
  - e. Web site**
    - (i) Recommendations for the 2006 upgrading
  - f. CITA library**
    - (i) Possibilities on material provided by CMs
- 9. Date, time and place of next meeting**
- 10. Closing remarks**